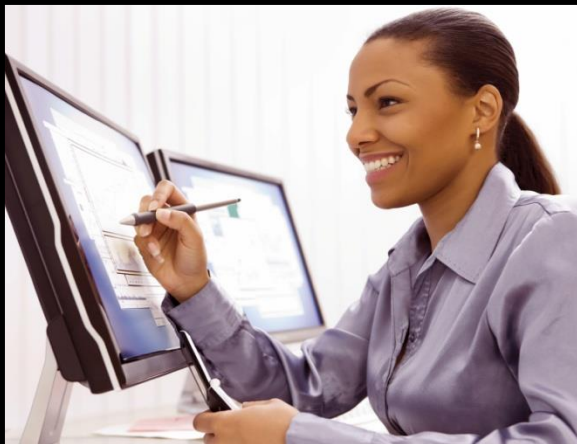
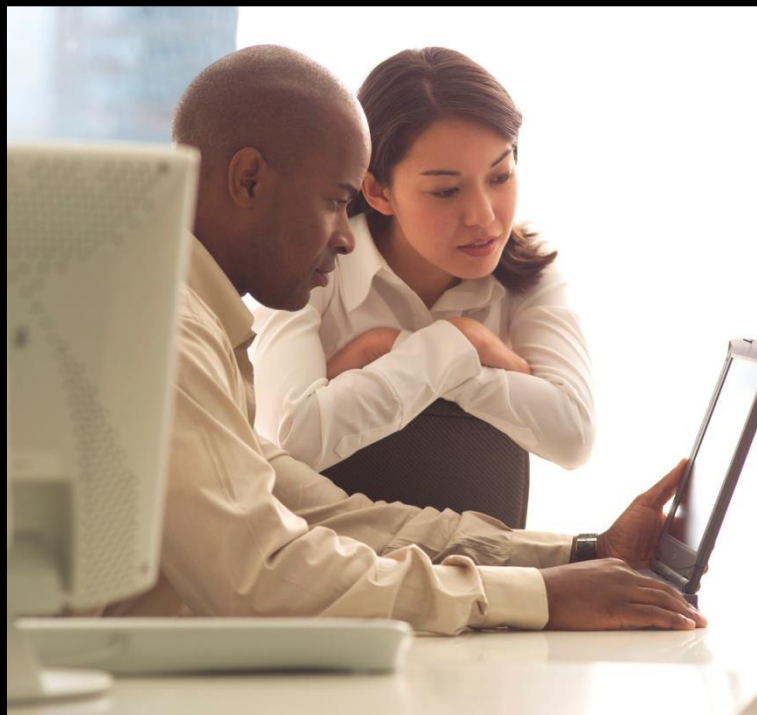


Training Schedule

May – August 2015



www.hr.wa.gov/training

Department of Enterprise Services

Course Schedule

May – July 2015

Registration



State Agencies

Please contact your Training Representative or Human Resource office.

Public Agencies & Higher Education

Please follow your agency's directive for training registration processing.

Cancellations

If you are unable to attend a class, your agency's Training Representative or Human Resource Office must notify us. No shows and cancels made after the "Cancel Date" will be charged.

Reasonable Accommodations



Request an Accommodation: Please contact your agency's training office if you require an accommodation.

Tips for Traveling

Ride the Intercity Transit system for free with a State Employee *Starpass*. To get a *Starpass*, contact your agency's transportation coordinator.

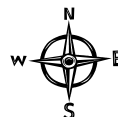
HRCI Approved Courses

"The use of this seal is not an endorsement by HR Certification Institute of the quality of the program. It means that this program has met HR Certification Institute's criteria to be pre-approved for recertification credit."



We're here to help

For questions about training, please stop by or contact us using the information listed below.



Location: 1500 Jefferson
Olympia, WA 98504



Hours: 7:30-5:00
Monday – Friday



E-Mail: Traininginfo@des.wa.gov



Phone: 360-664-1921

| <u>Course/Title/Code</u> | <u>Location</u> | <u>Date</u> | <u>Time</u> | <u>Cost</u> | <u>Cancel Date</u> | <u>Instructor</u> |
|--------------------------|-----------------|-------------|-------------|-------------|------------------------|-------------------|
|--------------------------|-----------------|-------------|-------------|-------------|------------------------|-------------------|

Applications

| | | | | | | |
|--|---------|---------|--------------|-----|--------|-----------|
| DES - AFRS-Designing Your Agency Chart of Accounts (1/2 Day) (01-14-AP14) | Olympia | May 19 | 8:00 -12:30 | \$0 | May 1 | Dan Bode |
| DES - AFRS: Selecting AFRS Transaction Codes - Intro Level (2 hours) (01-14-AP17) | Olympia | June 4 | 8:00 -10:00 | \$0 | May 19 | Dan Bode |
| | Olympia | June 4 | 10:00 -12:00 | \$0 | May 19 | Dan Bode |
| DES - Enterprise Reporting Financial Reports Advanced Users (1/2 Day) (01-14-AP04) | Olympia | June 9 | 8:00 -12:00 | \$0 | May 22 | Ben Guyer |
| DES - Enterprise Reporting Web Intelligence Advanced Users (1/2 Day) (01-14-AP06) | Olympia | May 28 | 8:00 -12:00 | \$0 | May 12 | Ben Guyer |
| DES - Enterprise Reporting: Introduction Web Intelligence (1/2 Day) (01-14-AP05) | Olympia | June 11 | 8:00 -12:00 | \$0 | May 26 | Ben Guyer |
| DES – IRS 1099-MISC Reporting (1/2 Day) (01-14-AP10) | Olympia | June 11 | 8:00 -12:00 | \$0 | May 26 | Ben Guyer |
| DES - TALS-Allotment Management and Review (TALS-AMR) (1/2 Day) (01-14-AP12) | Olympia | June 10 | 8:00 -4:30 | \$0 | May 26 | DES Staff |
| | Olympia | June 18 | 8:00 -4:30 | \$0 | June 2 | DES Staff |

Leadership Development

| | | | | | | |
|---|---------|---------|-------------|-------|----------|--------------------|
| Art of Delivering Positive Feedback (4 hours) (01-09-M581) | Olympia | July 22 | 8:00 -12:00 | \$95 | July 6 | Marsha Fraser |
| Coaching Your Employees to Success (4 hours) (01-09-M583) | Olympia | July 22 | 8:00 -12:00 | \$95 | July 6 | Rick Lynch |
| Creating a Culture of Recognition (4 hours) (01-09-M584) | | | | | | |
| Developing Employees to Their Best Potential (1 Day) (01-09-M585) | Olympia | Aug 25 | 8:00 -4:30 | \$155 | Aug 7 | Jane Renville Wood |
| Eliminating Disrespect in the Workplace (1/2 Day) (01-09-M566) | Olympia | June 4 | 8:00 -12:00 | \$85 | May 19 | Mary Dallman |
| Language of Leadership Part 1: Enhancing Your Leadership Potential (1 Day) (01-09-M308) | Olympia | May 14 | 8:00 -4:30 | \$140 | April 28 | Rick Lynch |
| | Olympia | July 23 | 8:00 -4:30 | \$155 | July 7 | Rick Lynch |
| Leadership in Highly Effective Teams (1 Day) (01-09-M574) | Olympia | June 11 | 8:00 -4:30 | \$160 | May 26 | Jane Renville Wood |
| Leading & Managing for Performance & Accountability (4 hours) (01-09-M587) | Olympia | Aug 20 | 8:00 -12:00 | \$95 | Aug 4 | Marsha Fraser |
| Leading an Inspired Workforce Part 1: How NOT to Micromanage (1 Day) (01-09-M570) | Olympia | July 8 | 8:00 -4:30 | \$145 | June 22 | Jane Renville Wood |
| Leading an Inspired Workforce Part 2: Creating a Motivating Work Environment (1 Day) (01-09-M571) | Olympia | May 19 | 8:00 -4:30 | \$160 | May 1 | Rick Lynch |

| <u>Course/Title/Code</u> | <u>Location</u> | <u>Date</u> | <u>Time</u> | <u>Cost</u> | <u>Cancel Date</u> | <u>Instructor</u> |
|--|------------------------|--------------------|--------------------|--------------------|-------------------------------|---------------------------------|
| LLPA: Conducting Effective Investigations Understanding Just Cause (1 Day) (01-09-M561) | Olympia | June 1 | 8:00 -4:30 | \$140 | May 14 | Little Mendelson Law Firm |
| | Olympia | July 8 | 8:00 -4:30 | \$155 | June 22 | Cheryl Middleton |
| LLPA: Diversity Management (1 Day) (01-09-M563) | Olympia | June 10 | 8:00 -4:30 | \$160 | May 22 | Little Mendelson Law Firm |
| LLPA: Hiring Practices That are Legal and Effective (1 Day) (01-09-M560) | Olympia | June 11 | 8:00 -4:30 | \$140 | May 26 | HR Answers, Inc |
| LLPA: Preventing and Managing Workplace Violence (1 Day) (01-09-M559) | Olympia | May 6 | 8:00 -4:30 | \$160 | April 20 | Little Mendelson Law Firm |
| LLPA: Preventing Discrimination, Harassment and Managing Accommodations (1 Day) (01-09-M562) | Olympia | July 21 | 8:00 -4:30 | \$175 | July 2 | Cheryl Middleton |
| Mind of a Manager, Heart of a Leader (3 Days) (01-09-M575) | Lacey | June 1-3 | 8:00 -4:30 | \$550 | May 14 | Robert Jeffers |
| Motivating & Coaching to Build Top Talent (3 days) (01-09-M576) | Lacey | Aug 5-7 | 8:00 -4:30 | \$550 | June 20 | Robert Jeffers |
| Motivating Employees (4 hours) (01-09-M590) | Olympia | July 9 | 8:00 -12:00 | \$95 | June 23 | Tena Crosby |
| Performance & Development Plan (PDP) (1/2 Day) (01-09-M325) | Olympia | June 16 | 8:00 -12:00 | \$85 | May 29 | Pamela Skinner |
| Positive Corrective Action (4 hours) (1/2 Day) (01-09-M591) | Olympia | Aug 6 | 8:00 -12:00 | \$95 | July 21 | Jan Dwyer Bang |
| Sexual Harassment Awareness & Prevention for Managers (1/2 Day) (01-09-M327) | Olympia | May 6 | 8:00 -12:00 | \$75 | Apr 20 | Chico Patalano |
| | Olympia | May 12 | 8:00 -12:00 | \$75 | April 24 | Betsy BeMiller |
| | Olympia | May 15 | 8:00 -12:00 | \$80 | April 29 | Betsy BeMiller |
| | Olympia | May 21 | 8:00 -4:30 | \$75 | May 5 | Chico Patalano |
| | Spokane | June 3 | 8:00 -12:00 | \$75 | May 18 | Chico Patalano |
| | Olympia | June 10 | 8:00 -12:00 | \$75 | May 25 | Chico Patalano |
| | Vancouver | June 11 | 8:00 -12:00 | \$75 | May 26 | Chico Patalano |
| | Olympia | June 19 | 8:00 -12:00 | \$75 | June 3 | Chico Patalano |
| | Yakima | June 23 | 8:00 -12:00 | \$75 | June 5 | Chico Patalano |
| | Olympia | June 25 | 8:00 -12:00 | \$80 | June 9 | Betsy BeMiller |
| | Moses Lake | June 29 | 8:00 -12:00 | \$75 | June 11 | Betsy BeMiller |
| | Olympia | Aug 12 | 8:00 -12:00 | \$80 | July 27 | Chico Patalano |
| Successful Delegation (1 Day) (01-09-M594) | Olympia | July 9 | 8:00 -4:30 | \$165 | June 23 | Jan Dwyer Bang |
| Supervision Essentials-Phase I (3 Days) (01-09-M401) | Olympia | May 6-8 | 8:00 -4:30 | \$350 | April 20 | Dick Sande |
| | Olympia | May 12-14 | 8:00 -4:30 | \$350 | April 24 | Jane Renville Wood |

| <u>Course/Title/Code</u> | <u>Location</u> | <u>Date</u> | <u>Time</u> | <u>Cost</u> | <u>Cancel Date</u> | <u>Instructor</u> |
|--|------------------------|--------------------|--------------------|--------------------|-------------------------------|--------------------------|
| | Olympia | May 18-20 | 8:00 -4:30 | \$350 | April 30 | Jan Dwyer Bang |
| | Vancouver | May 26-28 | 8:00 -4:30 | \$350 | May 8 | Jan Dwyer Bang |
| | Olympia | May 26-28 | 8:00 -4:30 | \$350 | May 8 | Dick Sande |
| | Olympia | May 27-29 | 8:00 -4:30 | \$350 | May 11 | Jane Renville Wood |
| | Olympia | June 1-3 | 8:00 -4:30 | \$350 | May 14 | Jan Dwyer Bang |
| | Kennewick | June 1-3 | 8:00 -4:30 | \$350 | May 14 | Dick Sande |
| | Olympia | June 8-10 | 8:00 -4:30 | \$350 | May 21 | Jane Renville Wood |
| | Shoreline | June 9-11 | 8:00 -4:30 | \$350 | May 22 | Jan Dwyer Bang |
| | Vancouver | June 22-24 | 8:00 -4:30 | \$350 | June 4 | Jane Renville Wood |
| | Olympia | July 13-15 | 8:00 -4:30 | \$385 | June 25 | Dick Sande |
| | Olympia | Aug 10-12 | 8:00 4:30 | \$385 | July 23 | Jane Renville Wood |
| Supervision Essentials-Phase II (2 Days) (01-09-M402) | Olympia | May 20-21 | 8:00 -4:30 | \$210 | May 4 | Jane Renville Wood |
| | Olympia | June 18-19 | 8:00 -4:30 | \$210 | June 2 | Dick Sande |
| | Olympia | July 27-28 | 8:00 -4:30 | \$235 | July 9 | Jan Dwyer Bang |
| Supervisors & Lead Workers Coaching Skills (4 hours) (01-09-M595) | Olympia | Aug 5 | 8:00 -4:30 | \$95 | July 20 | Rick Lynch |

Professional Development

Customer Service

| | | | | | | |
|--|---------|--------|------------|-------|---------|------------|
| Customer Service (1 Day) (01-03-E059) | Olympia | June 1 | 8:00 -4:30 | \$110 | May 14 | Rick Lynch |
| Customer Service: Maintaining a Positive Attitude (1 Day) (01-03-E077) | Olympia | Aug 13 | 8:00 -4:30 | \$110 | July 28 | Rick Lynch |

Government to Government

| | | | | | | |
|---|---------|---------|------------|-------|----------|--------------|
| Government to Government Training (1 Day) (01-03-SP14) | Olympia | May 5 | 8:30 -4:30 | \$110 | April 17 | Gordon James |
| | Olympia | May 19 | 8:30 -4:30 | \$110 | May 1 | Gordon James |
| | Olympia | June 23 | 8:30 -4:30 | \$110 | June 5 | Gordon James |
| | Yakima | July 7 | 8:30 -4:30 | \$110 | June 19 | Gordon James |
| | Olympia | July 21 | 8:30 -4:30 | \$110 | July 3 | Gordon James |
| | Spokane | Aug 18 | 8:30 -4:30 | \$110 | July 31 | Gordon James |
| | Olympia | Aug 25 | 8:30 -4:30 | \$110 | Aug 7 | Gordon James |

Health & Safety

| | | | | | | |
|---|---------|----------|-------------|------|--------|----------------|
| Community Emergency Response Team (CERT) (3 Days) (01-07-EE57) | Olympia | June 2-4 | 8:00 -4:30 | \$95 | May 15 | Multiple |
| First Aid Plus (1/2 Day) (01-07-EE58) | Olympia | June 2 | 8:00 -12:00 | \$95 | May 15 | Chico Patalano |

| <u>Course/Title/Code</u> | <u>Location</u> | <u>Date</u> | <u>Time</u> | <u>Cost</u> | <u>Cancel Date</u> | <u>Instructor</u> |
|---|------------------------|--------------------------|--------------------|--------------------|-------------------------------|------------------------------|
| | Olympia | Aug 19 | 8:00 -12:00 | \$95 | Aug 3 | Chico Patalano |
| Violence in the Workplace (1 Day) (01-07-M206) | Olympia | May 19 | 8:00 -4:30 | \$110 | May 1 | Betsy BeMiller |
| | Spokane | June 4 | 8:00 -4:30 | \$110 | May 19 | Chico Patalano |
| | Olympia | June 12 | 8:00 -4:30 | \$110 | May 27 | Betsy BeMiller |
| | Olympia | June 22 | 8:00 -4:30 | \$110 | June 4 | Betsy BeMiller |
| Interpersonal Communication | | | | | | |
| Assertive Communication (2 Days) (01-03-E075) | Olympia | July 29-30 | 8:00 -4:30 | \$150 | July 13 | Jane Renville Wood |
| Communication Styles & Skills for Employees (2 Days) (01-03-E015) | Olympia | June 15-16 | 8:00 -4:30 | \$175 | May 28 | Marsha Fraser |
| | Olympia | Aug 18-19 | 8:00 -4:30 | \$175 | July 31 | Vicki Legman |
| Emotional Intelligence (1 Day) (01-03-EC24) | Olympia | May 11 | 8:00 -4:30 | \$110 | April 23 | Marsha Fraser |
| | Olympia | June 4 | 8:00 -4:30 | \$110 | May 19 | Marsha Fraser |
| | Olympia | July 21 | 8:00 -4:30 | \$110 | July 2 | Marsha Fraser |
| | Olympia | Aug 25 | 8:00 -4:30 | \$110 | Aug 7 | Marsha Fraser |
| Interpersonal Communication Skills (2 Days) (01-03-E008) | Olympia | June 29-30 | 8:00 -4:30 | \$155 | June 11 | Marsha Fraser |
| | Olympia | July 27-28 | 8:00 -4:30 | \$165 | July 9 | Vicki Legman |
| Interpersonal Conflict Management (2 Days) (01-03-E00T) | Olympia | May 13-14 | 8:00 -4:30 | \$160 | April 27 | Betsy BeMiller |
| | Olympia | Aug 10-11 | 8:00 -4:30 | \$165 | July 23 | Betsy BeMiller |
| Management Framework | | | | | | |
| Lean Facilitation Training (5 Days) (01-14-GE19) | Olympia | June 17-18 June 24-26 | 8:00 -4:30 | \$635 | May 27 | Dept. of Enterprise Services |
| Meetings & Facilitation | | | | | | |
| | Olympia | June 8 | 8:00 -4:30 | \$135 | May 21 | Cheryl Threatt |
| Effective Meeting Management (1 Day) (01-14-M084) | Spokane | June 11 | 8:00 -4:30 | \$135 | May 26 | Cheryl Threatt |
| | Olympia | June 22-24 | 8:00 -4:30 | \$225 | June 4 | Cheryl Threatt |
| Facilitator Skills Training (3 Days) (01-14-EP72) | Olympia | Aug 26-28 | 8:00 -4:30 | \$235 | Aug 10 | Betsy BeMiller |
| Personal Development | | | | | | |
| Building Confidence, Competence, & Credibility (2 Days) (01-14-EPB6) | Olympia | Aug 13-14 | 8:00 -4:30 | \$135 | July 28 | Paul Figueroa |
| Success Habits (1 Day) (01-14-EP04) | Olympia | Aug 6 | 8:00 -4:30 | \$110 | July 21 | Larry Iverson |
| Time Management (1 Day) (01-14-M094) | | June 9 | 8:00 -4:30 | \$110 | May 22 | Jan Harrison |
| Written Communications | | | | | | |
| Editing & Proofreading Skills (2 Days) (01-03-EW39) | Olympia | June 3-4 | 8:00 -4:30 | \$155 | May 18 | Virginia Given |

| <u>Course/Title/Code</u> | <u>Location</u> | <u>Date</u> | <u>Time</u> | <u>Cost</u> | <u>Cancel Date</u> | <u>Instructor</u> |
|--|------------------------|--------------------------|--------------------|--------------------|-------------------------------|------------------------------|
| Technical Writing: Proofreading Techniques (1 Day) (01-03-EW60) | Olympia | June 16 | 8:00 -4:30 | \$120 | May 29 | Virginia Given |
| Technical Writing: Tricks of the Trade (2 Days) (01-03-EW37) | Olympia | May 27-28 | 8:00 -4:30 | \$155 | May 11 | Virginia Given |
| | Olympia | Aug 3-4 | 8:00 -4:30 | \$155 | July 16 | Karen Lane |
| Writing Documents in Plain Talk (1 Day) (01-03-EW50) | Olympia | May 11 | 8:00 -4:30 | \$110 | April 23 | Jordan Peabody |
| | Olympia | July 7 | 8:00 -4:30 | \$110 | June 19 | Jordan Peabody |
| | Olympia | Aug 20 | 8:00 -4:30 | \$110 | Aug 4 | Virginia Given |
| Writing Emails (1 Day) (01-03-EW64) | Olympia | June 15 | 8:00 -4:30 | \$110 | May 28 | Jordan Peabody |
| Writing Policies & Procedures (2 Days) (01-03-EW10) | Olympia | June 8-9 | 8:00 -4:30 | \$165 | May 21 | Jordan Peabody |
| Writing Skills (1 Day) (01-03-EW04) | Olympia | June 22 | 8:00 -4:30 | \$120 | June 4 | Virginia Given |
| | Olympia | Aug 24 | 8:00 -4:30 | \$120 | Aug 6 | Jordan Peabody |
| Government Efficiency | | | | | | |
| Collecting Meaningful Data (1 Day) (01-14-GE15) | Olympia | Aug 6 | 8:00 -4:30 | \$135 | July 21 | Carol Knight-Wallace |
| DES WA-State Coaching the Washington Way Train the Trainer (01-09-GE24) | Olympia | May 13 | 8:00 -4:30 | \$0 | April 27 | DES Senior Lean Consultant |
| DES Wa-State Problem Solving the Washington Way Train the Trainer (1 Day) (01-14-GE23) | Olympia | May 27 | 8:00 -3:00 | \$0 | May 11 | DES Senior Lean Consultant |
| | Olympia | June 30 | 8:00 -3:00 | \$0 | June 12 | DES Senior Lean Consultant |
| DES WA-State: Coaching the Washington Way (01-09-GE26) | Olympia | May 13 | 8:00 -4:30 | \$0 | Apr 27 | DES Senior Lean Consultant |
| Lean Facilitation Training (5 Days) (01-14-GE19) | Olympia | June 17-18 June 24-26 | 8:00 -4:30 | \$635 | May 27 | Dept. of Enterprise Services |
| Problem Solving the WA Way (1/2 Day) (01-14-GE25) | Olympia | May 1 | 8:00 -12:00 | \$76 | April 15 | DES Senior Lean Consultant |
| | Olympia | May 5 | 8:00 -12:00 | \$76 | April 17 | DES Senior Lean Consultant |
| | Olympia | May 8 | 8:00 -12:00 | \$76 | April 22 | DES Senior Lean Consultant |
| | Olympia | May 12 | 1:00 -5:00 | \$76 | April 24 | DES Senior Lean Consultant |
| | Olympia | May 15 | 8:00 -12:00 | \$76 | April 29 | DES Senior Lean Consultant |
| | Olympia | May 18 | 1:00 -5:00 | \$76 | April 30 | DES Senior Lean Consultant |

| <u>Course/Title/Code</u> | <u>Location</u> | <u>Date</u> | <u>Time</u> | <u>Cost</u> | <u>Cancel Date</u> | <u>Instructor</u> |
|---------------------------------|------------------------|--------------------|--------------------|--------------------|-------------------------------|-------------------------------|
| | Olympia | May 22 | 8:00 -12:00 | \$76 | May 6 | DES Senior Lean Consultant |
| | Olympia | May 27 | 8:00 -12:00 | \$76 | May 11 | DES Senior Lean Consultant |
| | Olympia | May 29 | 8:00 -12:00 | \$76 | May 13 | DES Senior Lean Consultant |
| | Olympia | June 2 | 1:00 -5:00 | \$76 | May 15 | DES Senior Lean Consultant |
| | Olympia | June 4 | 1:00 -5:00 | \$76 | May 19 | DES Senior Lean Consultant |
| | Olympia | June 10 | 1:00 -5:00 | \$65 | May 25 | DES Senior Lean Consultant |
| | Olympia | June 15 | 1:00 -5:00 | \$76 | May 28 | DES Senior Lean Consultant |
| | Olympia | June 23 | 8:00 -12:00 | \$76 | June 5 | DES Senior Lean Consultant |
| | Olympia | June 30 | 8:00 -12:00 | \$76 | June 12 | DES Senior Lean Consultant |

Information Technology

Database Administration & Management

| | | | | | | |
|--|---------|--------------------|-------------|---------|----------|---------------|
| Installing and Configuring Windows Server 2012 (5 Days) (01-04-T814) | Lacey | Aug 3-7 | 8:00 -4:30 | \$1,695 | July 16 | Jim Parshall |
| SQL Level 2: Stored Procedures and More (2 Days) (01-04-T830) | Lacey | May 27-28 | 8:00 -4:30 | \$595 | May 11 | Jim Parshall |
| | Lacey | July 22-23 | 8:00 -4:30 | \$595 | July 6 | Jim Parshall |
| SQL Server Database Development (3 Days) (01-04-T835) | Lacey | Aug 31, Sep 1-2 | 8:00 -4:30 | \$595 | Aug 13 | SPSCC Staff |
| SQL Server Integration Services – SSIS (3 Days) (01-04-T823) | Lacey | June 17-19 | 8:00 -4:30 | \$1,100 | June 1 | Bernie Benson |
| SQL Server Reporting Services (01-04-T834) | Lacey | June 9-10 | 8:00 -4:30 | \$595 | May 22 | Jillian Bates |
| SQL Structured Query Language Level 1 (2 Days) (01-04-T808) | Lacey | May 13-14 | 8:00 -4:30 | \$595 | April 27 | Jillian Bates |
| | Lacey | June 16-17 | 8:00 -4:30 | \$585 | May 29 | Jillian Bates |
| | Lacey | Jun 24-25 | 8:00 -4:30 | \$585 | June 8 | SPSCC Staff |
| | | July 14-15 | 8:00 -4:30 | \$585 | June 26 | Jillian Bates |
| | Lacey | Aug 18-19 | 8:00 -4:30 | \$585 | July 31 | Jillian Bates |
| | Lacey | Aug 26 | 8:00 -4:30 | \$95 | Aug 10 | SPSCC Staff |
| Working with Commercial Printers (1/2 Day) | Olympia | Aug 26 | 8:00 -12:00 | \$95 | Aug 10 | SPSCC Staff |

| <u>Course/Title/Code</u> | <u>Location</u> | <u>Date</u> | <u>Time</u> | <u>Cost</u> | <u>Cancel Date</u> | <u>Instructor</u> |
|---|------------------------|--------------------|--------------------|--------------------|-------------------------------|--------------------------|
| (01-04-D707) | | | | | | |
| Developer Software | | | | | | |
| Acrobat XI (2 Days) (01-04-D708) | Lacey | May 27-28 | 8:00 -4:30 | \$455 | May 11 | Darin Murphy |
| | Lacey | Aug 5-6 | 8:00 -4:30 | \$455 | Jul 20 | Darin Murphy |
| JavaScript Basics (3 Days) (01-04-T034) | Lacey | Aug 18-20 | 8:00 -4:30 | \$700 | Jul 31 | Steve Kollmansberger |
| Javascript Level 2: JQuery (2 Days) (01-04-T800) | Lacey | Jun 11-12 | 8:00 -4:30 | \$549 | May 26 | Jim Parshall |
| Service Oriented Architecture - SOA (2 Days) (01-04-T660) | Lacey | Jul 28-29 | 8:00 -4:30 | \$685 | Jul 10 | Jim Parshall |
| Visual Basic Level 1 (3 Days) (01-04-T854) | Lacey | Aug 19-21 | 8:00 -4:30 | \$990 | Aug 3 | Darin Murphy |
| Web Application Development with ASP.NET 4 (3 Days) (01-04-T777) | Lacey | Jun 17-19 | 8:00 -4:30 | \$995 | Jun 1 | Jim Parshall |
| Geographic Information Systems | | | | | | |
| GIS: Fundamentals of ArcGIS for ArcGIS 10.1 (2 Days) (01-04-T841) | Seattle | May 13-14 | 8:00 -4:30 | \$775 | Apr 27 | Cheryl Wilder |
| | Seattle | Jun 1-2 | 8:30 -5:00 | \$775 | May 14 | Cheryl Wilder |
| GIS: Intermediate GIS Concepts (3 Days) (01-04-T842) | Seattle | Jun 3-5 | 8:30 -5:00 | \$950 | May 18 | Mary Ullrich |
| Hardware & Networks | | | | | | |
| A+ Certification Training (5 Days) (01-04-T017) | Olympia | Aug 31, Sep 1-4 | 8:00 -4:30 | \$1,095 | Aug 13 | Michael Jameson |
| Cisco-Interconnecting Network Devices -ICND (5 Days) (01-04-T050) | Olympia | Aug 31, Sep 1-4 | 8:00 -4:30 | \$1,775 | Aug 13 | Andrew Leiren |
| Networking Essentials & IP Addressing (4 Days) (01-04-T552) | Lacey | Aug 11-14 | 8:00 -4:30 | \$960 | Jul 24 | Andrew Leiren |
| PowerShell Scripting (2 Days) (01-04-T650) | Lacey | Aug 10-11 | 8:00 -4:30 | \$745 | Jul 23 | Jim Parshall |
| Operating Systems | | | | | | |
| PowerShell Scripting (2 Days) (01-04-T650) | Lacey | Aug 10-11 | 8:00 -4:30 | \$745 | Jul 23 | Jim Parshall |
| Windows Communications Foundation with .Net 4 (3 Days) (01-04-T770) | Lacey | Jul 15-17 | 8:00 -4:30 | \$995 | Jun 29 | Jim Parshall |
| Security | | | | | | |
| Digital Forensics (3 Days) (01-04-T851) | Lacey | Jul 8-10 | 8:00 -4:30 | \$975 | Jun 22 | Jim Parshall |
| Penetration Testing (4 Days) (01-04-T852) | Lacey | Jun 2-5 | 8:00 -4:30 | \$1,300 | May 15 | Jim Parshall |
| Security Certificates, Risks and Disaster Recovery (3 Days) (01-04-T850) | Lacey | Aug 19-21 | 8:00 -4:30 | \$975 | Aug 3 | Jim Parshall |

| <u>Course/Title/Code</u> | <u>Location</u> | <u>Date</u> | <u>Time</u> | <u>Cost</u> | <u>Cancel Date</u> | <u>Instructor</u> |
|---|------------------------|--------------------|--------------------|--------------------|-------------------------------|----------------------------|
| Web & Internet Security (3 Days) (01-04-T853) | Lacey | May 5-7 | 8:00 -4:30 | \$975 | Apr 17 | Jim Parshall |
| Web Design | | | | | | |
| Beginning Web Design (2 Days) (01-04-T831) | Lacey | Jun 10-11 | 8:00 -4:30 | \$395 | May 22 | Valerie Champagne |
| Developing Software, Web Sites, Web Pages | | | | | | |
| ASP.Net MVC 4 (4 Days) (01-04-T816) | Lacey | May 12-15 | 8:00 -4:30 | \$1,625 | Apr 24 | Jim Parshall |
| Beginning Web Design (2 Days) (01-04-T831) | Lacey | Jun 10-11 | 8:00 -4:30 | \$395 | May 22 | Valerie Champagne |
| Photoshop Essentials: Making Photoshop Work For You (1 Day) (01-04-D690) | Lacey | May 12 | 8:00 -4:30 | \$215 | Apr 24 | Cathleen Pettelle-Price |
| SharePoint 2010 Designer Web Site Design (2 Days) (01-14-T754) | Lacey | Jun 15-16 | 8:00 -4:30 | \$435 | May 28 | Darin Murphy |
| SharePoint 2010 for Users (3 Days) (01-04-T774) | Lacey | May 19-21 | 8:00 -4:30 | \$595 | May 1 | Valerie Champagne |
| | Lacey | Jul 7-9 | 8:00 -4:30 | \$595 | Jun 19 | Valerie Champagne |
| SharePoint 2013 for Site Owners (2 Days) (01-04-T843) | Lacey | May 27-28 | 8:00 -4:30 | \$455 | May 11 | Valerie Champagne |
| | Lacey | Jun 23-24 | 8:00 -4:30 | \$455 | Jun 5 | Valerie Champagne |
| | Lacey | Jul 22-23 | 8:00 -4:30 | \$455 | Jul 6 | Valerie Champagne |
| SharePoint 2013 for Site Users (2 Days) (01-04-T837) | Lacey | Aug 26-27 | 8:00 -4:30 | \$455 | Aug 10 | Valerie Champagne |
| | Lacey | Jun 10-11 | 8:00 -4:30 | \$455 | May 22 | Darin Murphy |
| | Lacey | Jul 1-2 | 8:00 -4:30 | \$455 | Jun 15 | Valerie Champagne |
| | Lacey | Aug 11-12 | 8:00 -4:30 | \$455 | Jul 24 | Valerie Champagne |
| PC End User | | | | | | |
| Databases | | | | | | |
| Access 2010 Level 1 (2 Days) (01-04-T779) | Lacey | Jul 8-9 | 8:00 -4:30 | \$279 | Jun 22 | Shawn Ritter |
| Access 2010 Level 2 (2 Days) (01-04-T780) | Lacey | May 13-14 | 8:00 -4:30 | \$279 | Apr 27 | Shawn Ritter |
| | Lacey | Jun 9-10 | 8:00 -4:30 | \$279 | May 22 | Shawn Ritter |
| | Lacey | Jul 13-14 | 8:00 -4:30 | \$279 | Jun 25 | Shawn Ritter |
| | Lacey | Aug 4-5 | 8:00 -4:30 | \$279 | Jul 17 | Shawn Ritter |
| Access 2010 Level 3 (2 Days) (01-04-T781) | Lacey | May 27-28 | 8:00 -4:30 | \$279 | May 11 | Shawn Ritter |
| | Lacey | Aug 24-25 | 8:00 -4:30 | \$279 | Aug 6 | Randy Riness |
| Access 2013 Level 1 (2 Days) (01-04-D703) | Lacey | Jun 2-3 | 8:00 -4:30 | \$289 | May 15 | Shawn Ritter |

| <u>Course/Title/Code</u> | <u>Location</u> | <u>Date</u> | <u>Time</u> | <u>Cost</u> | <u>Cancel Date</u> | <u>Instructor</u> |
|---|------------------------|--------------------|---------------------------|--------------------|-------------------------------|--------------------------|
| | Lacey | Aug 12-13 | 8:00 -4:30 | \$289 | Jul 27 | Shawn Ritter |
| Access 2013 Level 2 (2 Days) (01-04-D704) | Lacey | Jun 24-25 | 8:00 -4:30 | \$289 | Jun 8 | Shawn Ritter |
| | Lacey | Aug 24-25 | 8:00 -4:30 | \$289 | Aug 6 | Shawn Ritter |
| Access 2013 Level 3 (2 Days) (01-04-D705) | Lacey | Jul 22-23 | 8:00 -4:30 | \$289 | Jul 6 | Shawn Ritter |
| Desktop Publishing | | | | | | |
| Creating Newsletters and Multi-page Designs using InDesign, Photoshop & Acrobat (1.5 Days) (01-04-D706) | Lacey | Aug 6-7 | 8:00 -4:30 8:00 -12:00 | \$295 | Jul 21 | Taryn Givenchy |
| Producing Brochures using InDesign, Photoshop & Acrobat (1.5 Days) (01-04-D709) | Lacey | Jul 21-22 | 8:00 -4:30 | \$295 | Jul 2 | Cathleen Pettelle-Price |
| Visio 2010 Level 1 (2 Days) (01-04-T768) | Lacey | May 19-20 | 8:00 -4:30 | \$325 | May 1 | Shawn Ritter |
| | Lacey | Jul 1-2 | 8:00 -4:30 | \$325 | Jun 15 | Shawn Ritter |
| Email & Internet Skills | | | | | | |
| Outlook 2010 Level 1 (1 Day) (01-04-T709) | Lacey | Jun 3 | 8:00 -4:30 | \$159 | May 18 | Al Hedstrom |
| Outlook 2013 Level 1 (1 Day) (01-04-D698) | Lacey | May 29 | 8:00 -4:30 | \$159 | May 13 | Mary McClain |
| Outlook 2013 Level 2 (1 Day) (01-04-D699) | Lacey | Jul 30 | 8:00 -4:30 | \$159 | Jul 14 | Shawn Ritter |
| Graphic Design Software | | | | | | |
| Mastering Design Principles (2 Days) (01-04-D687) | Lacey | Aug 10-11 | 8:00 -4:30 | \$395 | Jul 23 | Taryn Givenchy |
| Presentation Software | | | | | | |
| Photoshop Essentials: Making Photoshop Work For You (1 Day) (01-04-D690) | Lacey | May 12 | 8:00 -4:30 | \$215 | Apr 24 | Cathleen Pettelle-Price |
| PowerPoint 2010 Level 1 (1 Day) (01-04-D691) | Lacey | May 11 | 8:00 -4:30 | \$159 | Apr 23 | Cathleen Pettelle-Price |
| PowerPoint 2010 Level 2 (1 Day) (01-04-D692) | Lacey | Jul 29 | 8:00 -4:30 | \$159 | Jul 13 | Shawn Ritter |
| PowerPoint 2013 Level 1 (1 Day) (01-04-D696) | Lacey | Jun 15 | 8:00 -4:30 | \$159 | May 28 | Cathleen Pettelle-Price |
| | Lacey | Aug 11 | 8:00 -4:30 | \$159 | Jul 24 | Al Hedstrom |
| PowerPoint 2013 Level 2 (1 Day) (01-04-D697) | Lacey | Jun 23 | 8:00 -4:30 | \$159 | Jun 5 | Cathleen Pettelle-Price |
| Project Management Software | | | | | | |
| Project 2010 (3 Days) (01-04-T776) | Lacey | Jun 2-4 | 8:00 -4:30 | \$475 | May 15 | SPSCC Staff |
| Project 2013 (3 Days) (01-04-T826) | Lacey | May 19-21 | 8:00 -4:30 | \$475 | May 1 | Darin Murphy |
| | Lacey | Aug 12-14 | 8:00 -4:30 | \$475 | Jul 27 | Darin Murphy |
| Spreadsheets | | | | | | |
| Excel 2010 Level 1 (1 Day) (01-04-D676) | Lacey | May 7 | 8:00 -4:30 | \$159 | Apr 21 | Debbie Lonborg |
| | Lacey | Jun 2 | 8:00 -4:30 | \$159 | May 15 | Debbie Lonborg |
| | Lacey | Jun 18 | 8:00 -4:30 | \$159 | Jun 2 | Debbie Lonborg |
| | Lacey | Jul 2 | 8:00 -4:30 | \$159 | Jun 16 | Mary McClain |

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|---|------------------------|--------------------|--------------------|--------------------|-------------------------------|--------------------------|
| | Lacey | Jul 16 | 8:00 -4:30 | \$159 | Jun 30 | Al Hedstrom |
| | Lacey | Aug 4 | 8:00 -4:30 | \$159 | Jul 17 | Debbie Lonborg |
| | Lacey | Aug 20 | 8:00 -4:30 | \$159 | Aug 4 | Debbie Lonborg |
| Excel 2010 Level 2 (2 Days) (01-04-D677) | Lacey | May 14-15 | 8:00 -4:30 | \$255 | Apr 28 | Darin Murphy |
| | Lacey | May 19-20 | 8:00 -4:30 | \$255 | May 1 | Debbie Lonborg |
| | Lacey | Jun 9-10 | 8:00 -4:30 | \$255 | May 22 | Debbie Lonborg |
| | Lacey | Jun 23-24 | 8:00 -4:30 | \$255 | Jun 5 | Debbie Lonborg |
| | Lacey | Jul 6-7 | 8:00 -4:30 | \$255 | Jun 18 | Debbie Lonborg |
| | Lacey | Jul 13-14 | 8:00 -4:30 | \$255 | Jun 25 | Debbie Lonborg |
| | Lacey | Aug 12-13 | 8:00 -4:30 | \$255 | Jul 27 | Debbie Lonborg |
| | Lacey | Aug 26-27 | 8:00 -4:30 | \$255 | Aug 10 | Debbie Lonborg |
| Excel 2010 Level 3 (1 Day) (01-04-D678) | Lacey | May 29 | 8:00 -4:30 | \$159 | May 13 | Valerie Champagne |
| Excel 2013 Level 1 (2 Days) (01-04-D693) | Lacey | Jun 11-12 | 8:00 -4:30 | \$255 | May 26 | Debbie Lonborg |
| | Lacey | Jul 8-9 | 8:00 -4:30 | \$255 | Jun 22 | Debbie Lonborg |
| | Lacey | Aug 6-7 | 8:00 -4:30 | \$255 | Jul 21 | Mary McClain |
| Excel 2013 Level 2 (2 Days) (01-04-D694) | Lacey | May 13-14 | 8:00 -4:30 | \$255 | Apr 27 | Debbie Lonborg |
| | Lacey | Jun 15-16 | 8:00 -4:30 | \$255 | May 28 | Shawn Ritter |
| | Lacey | Jun 30 & Jul 1 | 8:00 -4:30 | \$255 | Jun 12 | Debbie Lonborg |
| | Lacey | Jul 28-29 | 8:00 -4:30 | \$255 | Jul 10 | Debbie Lonborg |
| | Lacey | Aug 18-19 | 8:00 -4:30 | \$255 | Jul 31 | Debbie Lonborg |
| Web Pages | | | | | | |
| HTML Level 1 (2 Days) (01-04-T791) | Lacey | May 7-8 | 8:00 -4:30 | \$345 | Apr 21 | Valerie Champagne |
| | Lacey | Jul 16-17 | 8:00 -4:30 | \$345 | Jun 30 | Valerie Champagne |
| Introduction to User-Centered Design and Usability (2 Days) (01-04-T820) | Lacey | Jun 16-17 | 8:00 -4:30 | \$395 | May 29 | Valerie Champagne |
| Word Processing | | | | | | |
| Word 2010 Level 1 (1 Day) (01-04-D673) | Lacey | Jun 18 | 8:00 -4:30 | \$159 | Jun 2 | Shawn Ritter |
| Word 2010 Level 2 (1 Day) (01-04-D674) | Lacey | Jul 28 | 8:00 -4:30 | \$159 | Jul 10 | Al Hedstrom |
| Word 2010 Level 3 (1 Day) (01-04-D675) | Lacey | Jun 30 | 8:00 -4:30 | \$159 | Jun 12 | Shawn Ritter |
| | Lacey | Aug 25 | 8:00 -4:30 | \$159 | Aug 7 | Darin Murphy |
| Word 2013 Level 1 (1 Day) (01-04-D700) | Lacey | May 7 | 8:00 -4:30 | \$159 | Apr 21 | Al Hedstrom |
| | Lacey | Aug 26 | 8:00 -4:30 | \$159 | Aug 10 | Al Hedstrom |

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|--|------------------------|--------------------|---------------------------|--------------------|-------------------------------|----------------------------|
| Word 2013 Level 2 (1 Day) (01-04-D701) | Lacey | Jul 16 | 8:00 -4:30 | \$159 | Jun 30 | Mary McClain |
| HRMS Training | | | | | | |
| HRMS Employee Hiring, and Processing (1.5 Days) (01-04-H008) | Olympia | Jun 24-25 | 8:00 -4:30 8:00 -12:00 | \$0 | Jun 8 | Kelly Welsh |
| Human Resource Development | | | | | | |
| Employee and Labor Relations (2 Days) (01-09-HR56) | Lacey | Jun 2-3 | 8:00 -4:30 | \$345 | May 15 | Pamela Skinner |
| HR Case Studies (1 Day) (01-09-HR58) | Lacey | Jun 4 | 8:00 -4:30 | \$210 | May 19 | Dalene Sprick |
| HR Risk Management (1 Day) (01-09-HR57) | Lacey | Aug 14 | 8:00 -4:30 | \$210 | Jul 29 | Dalene Sprick |
| Human Resource Essentials (2 Days) (01-09-HR51) | Lacey | May 13-14 | 8:00 -4:30 | \$345 | Apr 27 | Dalene Sprick |
| | Lacey | Jul 28-29 | 8:00 -4:30 | \$345 | Jul 10 | Dalene Sprick |
| LLPA: Conducting Effective Investigations Understanding Just Cause (1 Day) (01-09-M561) | Olympia | Jun 1 | 8:00 -4:30 | \$140 | May 14 | Littler Mendelson Law Firm |
| | Olympia | Jul 8 | 8:00 -4:30 | \$155 | Jun 22 | Cheryl Middleton |
| LLPA: Diversity Management (1 Day) (01-09-M563) | Olympia | Jun 10 | 8:00 -4:30 | \$160 | May 22 | Littler Mendelson Law Firm |
| LLPA: Hiring Practices That are Legal and Effective (1 Day) (01-09-M560) | Olympia | Jun 11 | 8:00 -4:30 | \$140 | May 26 | HR Answers, Inc |
| | Olympia | Aug 4 | 8:00 -4:30 | \$175 | Jul 17 | Cheryl Middleton |
| LLPA: Preventing and Managing Workplace Violence (1 Day) (01-09-M559) | Olympia | May 6 | 8:00 -4:30 | \$160 | Apr 20 | Aisha Sanchez |
| LLPA: Preventing Discrimination, Harassment and Managing Accommodations (1 Day) (01-09-M562) | Olympia | Jul 21 | 8:00 -4:30 | \$175 | Jul 2 | Cheryl Middleton |
| Strategic HR Management (2 Days) (01-09-HR52) | Lacey | Aug 12-13 | 8:00 -4:30 | \$345 | Jul 27 | Dalene Sprick |
| Total Rewards (2 Days) (01-09-HR55) | Lacey | Aug 18-19 | 8:00 -4:30 | \$345 | Jul 31 | Pamela Skinner |
| Investigator Training | | | | | | |
| Investigator Training Advanced (1 Day) (01-14-IV02) | Olympia | Jun 2 | 8:00 -4:30 | \$145 | May 15 | Cheryl Middleton |
| | Spokane | Jun 22 | 8:00 -4:30 | \$145 | Jun 4 | Cheryl Middleton |
| | Olympia | Aug 13 | 8:00 -4:30 | \$160 | Jul 28 | Cheryl Middleton |
| Investigator Training Core (2 Days) (01-14-IV01) | Spokane | May 11-12 | 8:00 -4:30 | \$235 | Apr 23 | Cheryl Middleton |

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|---|------------------------|--------------------|--------------------|--------------------|-------------------------------|--------------------------|
| | Olympia | May 20-21 | 8:00 -4:30 | \$235 | May 4 | Cheryl Middleton |
| | Olympia | Jun 17-18 | 8:00 -4:30 | \$235 | Jun 1 | Cheryl Middleton |
| | Olympia | Jul 13-14 | 8:00 -4:30 | \$260 | Jun 25 | Cheryl Middleton |
| | Olympia | Aug 17-18 | 8:00 -4:30 | \$260 | Jul 30 | Cheryl Middleton |
| Project Management Training | | | | | | |
| Project Management Electives | | | | | | |
| Business Analysis Fundamentals: Framework and Competencies (2 Days) (01-14-P039) | Lacey | May 12-13 | 8:00 -4:30 | \$375 | Apr 24 | Sharon Sikes |
| | Lacey | Jun 29-30 | 8:00 -4:30 | \$375 | Jun 11 | SPSCC Staff |
| | Lacey | Aug 20-21 | 8:00 -4:30 | \$375 | Aug 4 | Sharon Sikes |
| Business Analysis Requirement Analysis (2 Days) (01-14-P043) | Lacey | Jun 8-9 | 8:00 -4:30 | \$375 | May 21 | Sharon Sikes |
| Business Analysis Solution Assessment and Validation (2 Days) (01-14-P044) | Lacey | Jun 22-23 | 8:00 -4:30 | \$375 | Jun 4 | Sharon Sikes |
| Business Analysis Techniques (2 Days) (01-14-P045) | Lacey | May 26-27 | 8:00 -4:30 | \$375 | May 8 | Sharon Sikes |
| | Lacey | Aug 25-26 | 8:00 -4:30 | \$375 | Aug 7 | Sharon Sikes |
| Certification of Competency in Business Analysis (CCBA) Exam Prep (4 Days) (01-14-P046) | Lacey | Jul 27-30 | 8:00 -4:30 | \$995 | Jul 9 | Sharon Sikes |
| Project 2010 (3 Days) (01-04-T776) | Lacey | Jun 2-4 | 8:00 -4:30 | \$475 | May 15 | SPSCC Staff |
| Project 2013 (3 Days) (01-04-T826) | Lacey | May 19-21 | 8:00 -4:30 | \$475 | May 1 | Darin Murphy |
| | Lacey | Aug 12-14 | 8:00 -4:30 | \$475 | Jul 27 | Darin Murphy |
| Project Management Certificate Program | | | | | | |
| Managing Human Resources for Projects (2 Days) (01-14-P037) | Lacey | Jun 9-10 | 8:00 -4:30 | \$375 | May 22 | Dalene Sprick |
| Project Communications Management (2 Days) (01-14-P019) | Lacey | May 6-7 | 8:00 -4:30 | \$375 | Apr 20 | Dalene Sprick |
| | Lacey | Aug 10-11 | 8:00 -4:30 | \$395 | Jul 23 | Dalene Sprick |
| Project Execution, Control & Closure (2 Days) (01-14-P017) | Lacey | Jul 20-21 | 8:00 -4:30 | \$395 | Jul 2 | Sharon Sikes |
| Project Initiation & Planning (2 Days) (01-14-P015) | Lacey | Jun 4-5 | 8:00 -4:30 | \$375 | May 19 | Dave Pratt |
| | Lacey | Aug 3-4 | 8:00 -4:30 | \$395 | Jul 16 | Dave Pratt |
| Project Leadership and Team Management (2 Days) (01-14-P018) | Lacey | Jul 1-2 | 8:00 -4:30 | \$395 | Jun 15 | Dalene Sprick |
| Project Management Essentials (2 Days) (01-14-P007) | Lacey | May 19-20 | 8:00 -4:30 | \$375 | May 1 | Dave Pratt |
| | Lacey | Jul 13-14 | 8:00 -4:30 | \$395 | Jun 25 | Dave Pratt |

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|---|------------------------|--------------------|--------------------|--------------------|-------------------------------|--------------------------|
| Project Quality and Performance Management (2 Days) (01-14-P035) | Lacey | Aug 18-19 | 8:00 -4:30 | \$395 | Jul 31 | Dave Pratt |
| Project Risk Management (2 Days) (01-14-P020) | Lacey | Jun 17-18 | 8:00 -4:30 | \$375 | Jun 1 | Sharon Sikes |
| Risk Management | | | | | | |
| Community Emergency Response Team (CERT) (3 Days) (01-07-EE57) | Olympia | Jun 2-4 | 8:00 -4:30 | \$95 | May 15 | Multiple |
| Interpersonal Conflict Management (2 Days) (01-03-E00T) | Olympia | May 13-14 | 8:00 -4:30 | \$160 | Apr 27 | Betsy BeMiller |
| | Olympia | Aug 10-11 | 8:00 -4:30 | \$165 | Jul 23 | Betsy BeMiller |
| Investigator Training Advanced (1 Day) (01-14-IV02) | Olympia | Jun 2 | 8:00 -4:30 | \$145 | May 15 | Cheryl Middleton |
| | Spokane | Jun 22 | 8:00 -4:30 | \$145 | Jun 4 | Cheryl Middleton |
| | Olympia | Aug 13 | 8:00 -4:30 | \$160 | Jul 28 | Cheryl Middleton |
| Investigator Training Core (2 Days) (01-14-IV01) | Spokane | May 11-12 | 8:00 -4:30 | \$235 | Apr 23 | Cheryl Middleton |
| | Olympia | May 20-21 | 8:00 -4:30 | \$235 | May 4 | Cheryl Middleton |
| | Olympia | Jun 17-18 | 8:00 -4:30 | \$235 | Jun 1 | Cheryl Middleton |
| | Olympia | Jul 13-14 | 8:00 -4:30 | \$260 | Jun 25 | Cheryl Middleton |
| | Olympia | Aug 17-18 | 8:00 -4:30 | \$260 | Jul 30 | Cheryl Middleton |
| | Olympia | Jul 16 | 8:00 -4:30 | \$120 | Jun 30 | Betsy BeMiller |
| Sexual Harassment Awareness, Diversity & Ethics (1 Day) (01-14-ER02) | Olympia | Jul 16 | 8:00 -4:30 | \$120 | Jun 30 | Betsy BeMiller |
| Supervision Essentials-Phase I (3 Days) (01-09-M401) | Olympia | May 6-8 | 8:00 -4:30 | \$350 | Apr 20 | Dick Sande |
| | Olympia | May 12-14 | 8:00 -4:30 | \$350 | Apr 24 | Jane Renville Wood |
| | Olympia | May 18-20 | 8:00 -4:30 | \$350 | Apr 30 | Jan Dwyer Bang |
| | Vancouver | May 26-28 | 8:00 -4:30 | \$350 | May 8 | Jan Dwyer Bang |
| | Olympia | May 26-28 | 8:00 -4:30 | \$350 | May 8 | Dick Sande |
| | Olympia | May 27-29 | 8:00 -4:30 | \$350 | May 11 | Jane Renville Wood |
| | Olympia | Jun 1-3 | 8:00 -4:30 | \$350 | May 14 | Jan Dwyer Bang |
| | Kennewick | Jun 1-3 | 8:00 -4:30 | \$350 | May 14 | Dick Sande |
| | Olympia | Jun 8-10 | 8:00 -4:30 | \$350 | May 21 | Jane Renville Wood |
| | Shoreline | Jun 9-11 | 8:00 -4:30 | \$350 | May 22 | Jan Dwyer Bang |
| | Vancouver | Jun 22-24 | 8:00 -4:30 | \$350 | Jun 4 | Jane Renville Wood |
| | Olympia | Jul 13-15 | 8:00 -4:30 | \$385 | Jun 25 | Dick Sande |
| | Olympia | Aug 10-12 | 8:00 -4:30 | \$385 | Jul 23 | Jane Renville Wood |
| | Olympia | May 19 | 8:00 -4:30 | \$110 | May 1 | Betsy BeMiller |
| Violence in the Workplace (1 Day) (01-07-M206) | Spokane | Jun 4 | 8:00 -4:30 | \$110 | May 19 | Chico Patalano |
| | Olympia | Jun 12 | 8:00 -4:30 | \$110 | May 27 | Betsy BeMiller |
| | Olympia | Jun 22 | 8:00 -4:30 | \$110 | Jun 4 | Betsy BeMiller |

